HOPE Collaborative – District 1 Child Abuse Prevention Council Meeting Minutes August 20, 2014



Present:

Shannon Gonzales, FSA
Martha Castro, RCOE
Josephine Jones, RCCCC
Nicole Clipper, DPSS
Fran Ross, Chaplain DA
Giovanna Sedgwick, DPSS/FRC
Claudia Pacheco, Planned Parenthood
Cylea Saravia, DPSS

Manuel "Manny" Gray, DPSS Carol Triplett, FSA Sean Sullivan, DPSS Glenis Ulloa, RCMHD Sharmil Shah, FSA

1. Welcome and Introductions:

Meeting called to order and conducted by Sean Sullivan at 8:35 a.m.

2. Review and Approve minutes:

There was a motion to approve minutes by Carol Triplett; and second by Giovanna Sedgwick. Motion and minutes approved.

3. **Upcoming Events**

- Sharmil Shah and Carol Triplett will be presenting on the Six Protective Factors at Jurupa Middle School on August 21 from 5-6pm.
- The collaborative discussed the October 11 Saturday Workshop. Manny Gray suggested that we conduct the student workshops in the school auditorium with a district employee present so that they could avoid the fingerprinting cost. Sean Sullivan will be contacting the principal to work out the details and report back to the collaborative and HOPE staff. A suggestion from Josie Jones form RCOE was to get fingerprinted through them, which may allow us to be at all schools within the district. Sharmil Shah will follow up with RCOE on this.
- Claudia Pacheco volunteered to present on the Healthy Relationships topic
- Manny Gray also reported out on the items needed for the October 11 event:
 - o 500 Backpacks
 - o 500 Coffee Mugs
 - o 500 reusable water bottles
 - o 3 IPAD minis
 - o 500 Ear Buds

The estimated cost for these items is \$5000. Sharmil Shah requested a motion to approve spending up to \$5000 on these outreach materials for the HOPE Collaborative. Manny Gray moved and Josie Jones seconded. Motion approved.

4. Committee Update

- Panther Day August 8
 - Shannon Gonzalez reported on the Panther Day in August. It was a success with at least 200+ flyers passed out for the August 21 event.
- Collaborative Coordinator Position

o Sharmil Shah announced that a Regional Collaborative Facilitator was hired to assist all of the Regional Collaboratives. The position will start sometime in September.

• Vacant Secretary Position

 Sean Sullivan discussed the need for a new Secretary as Manny Gray has stepped down due to his responsibilities to DPSS as a Youth Partner. Sharmil Shah will email out the Officer Descriptions.

5. Quarterly Outreach Events

- The collaborative is interested in participating in the Inland Empire Disabilities Expo on September 13th. Manny Gray volunteered to help at that event on his own time. District 1 and 5 may collaborate on this event.
- Rubidoux Family Resource Center Sept 24th event. The collaborative was interested in having a table there. Sharmil Shah will add this event to the Master Calendar.

6. Volunteer Log 14/15

• The Volunteer logs were not available at the meeting. Sharmil Shah reported that she will email the log out to all the attendees and reminded those who were not county employees to fill them out and submit as soon as possible.

7. Announcements

The next meeting will begin with a discussion on the October 11 event and will include:

- Topic Selection
- Presenters
- Volunteers

9. Next Meeting:

Location: 8172 Magnolia Ave., Riverside, CA 92504

Meeting Adjourned at 9:45am Next meeting will be held on Wednesday, September17, 2014 @ 8:30am. Respectfully Submitted by Sharmil Shah, Psy.D (Secretary resigned) HOPE Collaborative – District 1 Child Abuse Prevention Council Meeting Minutes September 17, 2014



Present:

Shannon Gonzalez, FSA Martha Castro, RCOE Steve Ballinger, LIVING SHIELD Nicole Clipper, DPSS Belinda Bobadilla, DPSS Miguel Lujano, BORREGO HEALTH Manuel "Manny" Gray, DPSS Carol Triplett, FSA Stephanie Ramirez, FSA Barbara Spaulding, AUSD William Lamas, PROBATION Kim Rector, AUSD

1. Welcome and Introductions:

Chair Sean Sullivan wasn't able to attend Collaborative meeting. Meeting called to order and conducted by Co-Chair Marni Straine at 8:35 a.m.

2. Review and Approve minutes:

There was a motion to approve minutes by Manuel Gray; and second by Steve Ballinger. Motion made by and seconded by...the minutes were approved.

3. Upcoming Events

- Shannon Gonzalez explained to new members of the collaborative the partnership with Jurupa Valley Middle school and the upcoming event that will be held on October 18th, 2014.
- The collaborative began to discuss how the event should be coordinated, and topics selection. The Collaborative narrowed down the topics to 3 major ones Social Media/ Bullying, Relationships (family and teen dating), and suicide prevention. There was a motion to approve topics by Marni Straine, Jose Campos seconded. Topics were approved.
- Manny Gray presented a draft agenda explaining the organization of the event from beginning to end with times and color coded groups that will allow each group to visit each topic workshop.
- The collaborative then discussed the topic of needing presenters and volunteers for the event. Shannon Gonzalez asked if there were any volunteers to contact Sharmil Shah.
- Carol Triplett volunteered to present the 6 protective factors to the parents in the event. Collaborative will follow up with Claudia Pacheco about presenting the Relationships topic for the event.
- The Collaborative discussed item giveaways for event and agreed on the color of backpacks, reusable water bottles, IPAD's and ear buds, amount of items will be adjusted if need be to fit the Collaborative's \$5000 budget. Ear buds, water bottles and bags will be purchased in bulk which will allow the use of materials in future events. Breakfast will also be included for participants that attend the event.
- Collaborative will outreach for this event by handing out flyers in English and Spanish

4. Committee Update

 Secretary position has been filled; Jose Campos voluntarily took on the role of Secretary for the Collaborative. Motion made by Manuel Gray, seconded by Miguel Lujano.

5. Quarterly Outreach Events

- The collaborative is interested in participating in the November 1st, Annual Health Fair/100 mile club
- Steve Ballinger announced his monthly Crisis Intervention classes for two days- Friday and Saturday 8:30 am 5 pm

6. Announcements

The next meeting will begin with a discussion on the October 18th event and will include:

- o Follow up on Presenters/ volunteers for topics
- Status on supplies bought for this event
- o Manny Gray will finish up agenda for final viewing before event.

9. Next Meeting:

Location: 8172 Magnolia Ave., Riverside, CA 92504

Meeting Adjourned at 9:30am

Next meeting will be held on Wednesday, October 15, 2014 @ 8:30am.

Respectfully Submitted by Stephanie Ramirez

(A new Secretary has been selected, will begin taking minutes at October meeting)

HOPE Collaborative – District 1 Child Abuse Prevention Council Meeting Minutes October 15, 2014



Present:

Carolina Coria, DPSS
Brian Beres, WIC
Carol Triplet, FSA
Kim Rector, AUSD
Sarah Mann, AUSD
Elizabeth Herrera, WIC
Stephanie Ramirez, FSA

Sharmil Shah, FSA Nicole Clipper, DPSS Marni Straine, La Sierra University Cody Foute, DPSS Manuel Gray, DPSS Erin Whitt, Safe Families

1. Welcome and Introductions

Chair Sean Sullivan wasn't able to attend Collaborative meeting. Meeting called to order and conducted by Co-Chair Marni Straine at 8:36 a.m.

2. Review and approve of minutes

There was a motion to approve September minutes by Manuel Gray; and second by Kim Rector. The minutes were approved.

3. District Specific Events

Kim Rector and Manny Gray informed the collaborative of La Sierra High School's interest in organizing a workshop event before Winter Break. Collaborative will present the idea to Sean at next months meeting.

4. HOPE Events

Sharmil Shah, HOPE project director shared some upcoming events with the collaborate

- **HOPE for the Holidays**: HOPE for the Holidays is seeking toy donations for all kids 2-18 years of age, all toy donations will be distributed by DPSS through an event were Countywide Foster Youth will be invited, date for event TBD. All collaboratives across the Riverside County are invited to participate if interested.
- **HOPE Awards Dinner**: The 2nd annual HOPE Awards Dinner date is set for May 21st 2015 at the Morongo Casino Ballroom this years theme is "Giving HOPE and Inspiration".
- ESSAY Contest: Collaborative will choose one middle school within their district to participate in a 1500 word or less essay contest describing a special someone one and how he/she has helped them in some way. One student will have the opportunity to attend with that special someone the HOPE Awards Dinner and enter for a chance to win a \$50 gift card to Best Buy.

Silent Auction and Sponsorship forms were provided to members of the collaborative for anyone that is interested in participating. Purpose of the Silent Auction is to raise funds for more Nurturing Parenting classes throughout the Riverside County. Silent Auction will take place at the HOPE awards.

5. Upcoming events

Jurupa Valley Middle School event: collaborative discussed their upcoming event happening October 18th. Each student will receive a drawstring bag with one water bottle, ear buds, mouse pad, lanyard, pen and pencil. Students will also have the

opportunity to enter raffle to win an IPad mini or Kindle Fire. Collaborative also discussed the agenda and structure of the workshops. Event will also include a motivational speech presented by Keith Diaz.

6. Committee Updates

• Sharmil updated the collaborative about other services offered by HOPE; Mandated Reporting Trainings (MRT) and the 6 Protective Factors.

7. Public Comments

Cory provided information about Human Trafficking and suggested it to be a good topic to be included as part of the MRT.

8. Next Meeting

Location: 8172 Magnolia Ave, Riverside, CA 92504

Meeting Adjourned at 9:30am

Next meeting will be held on Wednesday, November 19, 2014 @ 8:30am.

Respectfully Submitted by Stephanie Ramirez

(Secretary was unable to attend this months meeting)



HOPE Collaborative District 1 Child Abuse Prevention Council Meeting Minutes November 19, 2014

Present:

Melody Mendiola, Alvord Unified School District Sheen Hidey, Operation Safehouse Annette Gomez, RCCCC Shannon Gonzalez, FSA Glenis Ulloa, RCMHD/PSTP Luz Santana, Planned Parenthood Martha Castro, RCOE
Erin Whitt, Safe Families for Children
Brian Beres, Riverside WIC
Colleen Duggin, Riverside County DPSS
Nicole Clipper, DPSS
Stephanie Ramirez, FSA

1. Welcome and Introductions

Jose Campos, Jurupa Unified

Chair and Co-Chair were unable to attend. Stephanie Ramirez called the meeting to order and conducted the meeting at 8:36 am.

2. Review and approve Minutes

There was a motion to approve October 15 minutes by Brian Beres and seconded by Luz Santana. Minutes were approved.

3. Report on Recent Events: None

4. Child Abuse Training:

a. A Train the Trainer event will be held December 10, 2014.

5. Hope Awards Dinner Essay Contest school Selection

 a. Conversation regarding the Essay Contest for the HOPE Awards Dinner for May 2015 (do we solicit one school or all schools in the area). Information was provided at the last meeting. 6. **Hope for the Holidays donation for Foster Youth:** due December 15, 2014 (information presented at last meeting)

7. HOPE Resource Directory:

- a. The Collaborative was asked to provide resources that match the needs list provided by HOPE staff.
- 8. Advocate of the Year award: Form was provided to nominate "Advocate of the Year"
- 9. **DPSS HOPE Collaborative Presentation:** Nicole Clipper presented on the development of the HOPE Collaborative.

10. Upcoming Events

a. A brief report was provided on the Jurupa Middle School Event. Thank you cards were provided for presenters.

11. Public Comments: None

Meeting Adjourned at 9:10 am

Next meeting will be held on Wednesday December 17, 2014 @ 8:30am.

Respectfully Submitted by Jose Campos



HOPE Collaborative District 1 Child Abuse Prevention Council Meeting Minutes December 17, 2014

Present:

Glenis Ulloa, RCMHD/PSTP Ampano Magana, Borrego Health Susan Levine, RCOE Judy Carroll, RCCCC Manuel Gray, DPSS Stephanie Ramirez, FSA

1. Welcome and Introductions

Chair and Co-Chair were unable to attend. Stephanie Ramirez called the meeting to order and conducted the meeting at 8:35 am.

2. Review and approve Minutes

There was a motion to approve November minutes by Glenis Ulloa and seconded by Judy Carroll. Minutes were approved.

3. Report on Recent Events: None

4. Upcoming Events:

Collaborative member shared Children's Conference will be occurring in April, save the dates will be sent out as soon as date is confirmed.

5. Hope Updates:

HOPE for the Holidays donation for Foster Youth: FSA staff member shared with the collaborative about a new drop off location; Polly's Pies in Moreno Valley will be offering a coupon for a free slice of pie to anyone who donates a toy until December 21st, 2014 **HOPE Resource Directory:**

The Collaborative was reminded to provide any resources that match the needs list provided by HOPE staff.

6. Upcoming Events

a. Collaborative will follow up with chair at next meeting about collaborating with La Sierra High School.

7. Public Comments: None

Meeting Adjourned at 9:05 am

Next meeting will be held on Wednesday January 21st,2015 @ 8:30am.

Respectfully Submitted by Stephanie Ramirez



HOPE Collaborative District 1 Child Abuse Prevention Council Meeting Minutes January 21, 2015

Present:

Sean Sullivan, DPSS/CSD Sharmil Shah, FSA Stephanie Ramirez, FSA Rachel McDonald, RARCC Jorge Parada, Borrego Health Vivian Amezquita, RARCC Colleen Duggin, DPSS/CSD

1. Welcome and Introductions

Chair called the meeting to order and conducted the meeting at 8:35 am.

2. Review and approve Minutes

There was a motion to approve December minutes by Rachel McDonald and seconded by Jorge Parada. Minutes were approved.

3. Report on Recent Events: None at this time.

4. Upcoming Events:

- Sharmil informed the collaborative about an upcoming event, the 4th annual LULAC of Riverside Health Fair on February 21 8-4pm, event will provide free screenings, human services information, free dental and medical services. There is a \$50 non-profit organization fee; table and chair will be provided. The collaborative was reminded to secure volunteers before registering to any event and for future events they want to participate in.
- The collaborative agreed to attend this event, but are looking for volunteers. We will update the collaborate members at next meeting and provide a volunteer sign in sheet. If collaborative can't secure anyone to attend this event, we can provide a HOPE staff member to attend.
- The Rape crisis center informed the collaborative about two clubs in their organization, "MY Strength" a club for young men where they can attend and talk about traditional manhood and "Be Strong" a young women's club that provides how to have healthy relationships and empowerment. They will be having a task force on January 26th from 4-5pm and are looking for people in the community who are invested in the youth in Riverside County. They will be talking about their organizations and would like to have attendees provide feedback on how they can improve the clubs.

5. **HOPE Updates:**

HOPE for the Holidays donation for Foster Youth: Sharmil updated the collaborative on HOPE for the Holidays; over 450 toys were donated valued over \$4400 towards our in-kind match. Apart from toy donations, HOPE was able to fundraise \$8,360 for the older foster youth aging out of the system. The My Stuff Bag foundation also donated 140 bags for kids that are in crisis, the bags included age and gender appropriate toys, books, clothing personal toiletries and handmade blankets; which valued to \$11,552. A total of approx. \$24,000 was raised cash and in-kind in this campaign alone.

Regional Collaborative Budgets: FSA staff member reminded the collaborative about their \$10,000 budget and provided the members with an updated spreadsheet that includes all of the collaborative expenses and remaining balance.

Budget Parameters: Sharmil Shah informed the collaborative about the Board of Supervisors requesting to set some budget parameters on how the money is being used. There are certain percentages that should be used for certain things. Parameters will be discussed with all the chairs, once the HOPE Board president signs them we will announce in detail what the percentages are by next meeting.

- Chair of the collaborative announced he will be stepping down as chair. Sean shared his
 experience as the chair and would like to see a community member lead this collaborative.
- Collaborative Officer Role Description form was provided to members, Sharmil added that the
 chair position is required to lead the collaborative meetings, sit and attend the HOPE Board
 meetings. If anyone is interested in taking this position please let us know, or if you know of
 anyone who may be interested please share this information.

6. Upcoming Events

None at this time.

7. Public Comments

 Member from the Borrego Health informed the collaborative about their mobile clinic will be providing health services at schools.

Meeting Adjourned at 9:35 am

Next meeting will be held on Wednesday February 18, 2015 @ 8:30am.

Respectfully Submitted by Stephanie Ramirez



HOPE Collaborative District 1 Child Abuse Prevention Council Meeting Minutes 2/18/15

Present:

Stephanie Ramirez, FSA
Glenis Ulloa, RCMHD/PSTP
Vernetta Griffin, FSA
Jose Campos, Jurupa Unified
Colleen Duggin, Riverside County DPSS
Nicole Clipper, DPSS

1. <u>Welcome and Introductions</u>: Chair and Co-Chair were unable to attend. Stephanie Ramirez called the meeting to order and conducted the meeting at 8:35am.

2. Minutes:

a. Jose motioned to approve, 2nd by Colleen. Minutes approved.

3. Report on Recent Events:

- a. Jose Reported on Open Enrollment Event on 2/14 SEIU
- 4. Chair Nominations: none at the time. Stephanie will share the job description of officers.

5. Upcoming Events:

- a. 4th Annual LULAC Health Fair. Collaborative will be part of the event. Activity Specialist will also be part of the event.
- b. Fiesta Educativa Conference also on Saturday (At the Grove Church). Glenis will like to take HOPE material to distribute.

6. HOPE Updates:

Board of Supervisors has established parameters on expenses of \$10,000.

- No more than 5% towards food or drink (\$42 per month).
- No more than 25% towards sponsor events which much be (aligned to goals and objective)

- Minimum of 50% towards outreach and education.
- No more than 20% for giveaways

7. Events:

- La Sierra High School Event: An event was proposed in November. However, there has been no follow up for the agency proposing the event.
- Jose Campos shared a possible upcoming event with Congressman Takano's office sharing the Mission Middle may be a good option to do a joint program. Jose Campos shared details of the program with March 28th as a tentative date.
- April Child Abuse Prevention Month:
- Jose will research 100 Mile Club Events and email Stephanie Ramirez.
- Stephanie provided an update to essay contest: It was passed throughout Alvord Unified.
- Glenis shared she is starting: Parents Supporting Parents program this Thursday at the Myers Building.
- HOPE collaborative is working with 211 to create a resource directory. Stephanie will
 email out.

8. Question to increase membership:

a. Jose Campos suggested the HOPE Collaborative present at RCOE - FIN meeting and will send the contact information.

Adjourned at Meeting Adjourned at 9:10 am

Next meeting will be held on Wednesday March 18, 2015 @ 8:30am.

Respectfully Submitted by Jose Campos



HOPE Collaborative District 1 Child Abuse Prevention Council Meeting Minutes 3/18/15

Present:

Stephanie Ramirez, FSA
Luz Santana, Plant Parenthood
Kim Rector, Alvord USD
Barbara Spaulding, Alvord USD
Colleen Duggin, DPSS/ CSD Metro Office
Judy Carroll, RCCC

1. <u>Welcome and Introductions</u>: Co-Chair was unable to attend. Stephanie Ramirez called the meeting to order and conducted the meeting at 8:35am.

2. Minutes:

• Kim Rector motioned to approve, 2nd by Luz Santana. Minutes approved.

3. Report on Recent Events:

- LLULAC health fair on 2/21/2015, HOPE material was distributed to 219 people.
- 4. <u>Chair Nominations</u>: HOPE staff shared the job description of officers with collaborative members, but no nominations were made yet.

5. Upcoming Events:

- Eastside Medical Clinic March 28th 10-2 pm
- Collaborative member asked in regards the possible upcoming event with Mission
 Middle as described in February's minutes by Jose Campos. Jose was unable to attend
 this month's meeting; HOPE Staff will reach out to him via email and update the
 collaborative at next month's meeting.

6. **HOPE Updates:**

HOPE staff reminded the collaborative about the 42nd Children's Conference on April 10th at the Grove Community Church. Emails with registration forms have been sent.

7. Events:

 La Sierra High School Event: Collaborative member was able to attend this month's meeting and provided an update on the proposed event. La Sierra high school is still interested in coordinating an event with HOPE, collaborative member provided

- Principal's information, HOPE staff will coordinate with him to discuss possible dates for event to occur.
- At last month's meeting Jose Campos shared a possible upcoming event with Congressman Takano's office sharing the Mission Middle school. Jose was unable to attend this month's meeting; HOPE staff will contact him and provide an update during April's meeting.
- HOPE Staff provided an update on the essay contest: It was passed throughout Alvord Unified, but no essays have been received. HOPE staff will contact the collaborative members who submitted the essay flyers and provide an update at next meeting.

8. Question to increase membership:

Collaborative members were asked to share ideas or contacts to increase membership
within the collaborative. Collaborative member from AUSD will email possible contacts
that may be interested in attending.

Adjourned at Meeting Adjourned at 9:30 am

Next meeting will be held on Wednesday April 15, 2015 @ 8:30am.

Respectfully Submitted by Stephanie Ramirez



District 1 Child Abuse Prevention Council Meeting Minutes April 15, 2015

Present:

Stephanie Ramirez, FSA
Glenis Ulloa, RCMHD/PSTP
Cheri Campos, RCMHD/PSTP
Luz Santana, Planned Parenthood
Kim Rector, Alvord USD
Barbara Spaulding, AUSD
Jose Campos, Jurupa Unified
Nicole Clipper, DPSS
Sharmil Shah, FSA
Jorge Parada, Borrego
Judy Carroll, RCCCC

1. Welcome and Introductions: Co-Chair was unable to attend. Stephanie Ramirez called the meeting to order and conducted the meeting at 8:35 am.

2. Minutes:

a. Kim Rector motioned to approve, 2nd by Jose Campos. Minutes approved.

3. Report on Recent Events:

- a. Eastside Health Fair / LULAC Health Fair / Children's Conference
- b. Healthy Extravaganza
- 4. Chair Nominations: none at the time. Stephanie will share the job description of officers.
- 5. Upcoming Events:
 - a. Hope Awards Dinner: Information passed out. May 21st
 - b. Advocate of the Year Nominations
 - c. Community Symposium
 - Barbara Spaulding motion to Sponsor \$1,500 for the event "Healthy Communities" on April 18th at Mission Middle School. Second by Jorge Parada. Motion approved.
 - d. April 22nd 100 Mile Club
 - e. Eastside / Arlanza clinics open Saturdays and now staff with a Psychologist and Social Schools.

6. HOPE Updates:

La Sierra High School: Is interested in having a conference and topics. Can meet with group as to workshop details (can meet at 8:00 AM).

Walk-a-thon: Information shared. Purpose to raise funds to raise community awareness throughout Riverside County.

I am HOPE Campaign: Information and flyer shared.

HOPE Pledge Card available on website.

Essay Contests: Theme - Giving Hope and Inspiration.

7. Public Comments:

Stephanie provided thanks for reaching out.

Jose shared out regarding Protecting our Youth series to get ideas on marketing and connecting.

Community Forums:

May 11th - 14th - conversation regarding location.

Ideas for out reach: $23^{\rm rd}$ District PTA, Peach Jar, Riverside Childcare Consortium

(Annette)

DPSS: Partner Meetings

Volunteer Logs: Off Sign-In Sheet (log not needed)

8. Meeting Adjourned at 9:35 pm

Next meeting will be held on May 20, 2015 @ 8:30am.

Respectfully Submitted: Jose Campos



District 1 Child Abuse Prevention Council Meeting Minutes May 20, 2015

Present:

Stephanie Ramirez
Jose Campos, JUSD
Glenis Ulloa, RCMHD/PSTP
Amparo Magana, Borrego Health

- 1. Welcome and Introductions: Stephanie Ramirez called the meeting to order and conducted the meeting at 8:40 am.
- 2. Minutes:
 - a. Glenis Ulloa motioned to approve, 2nd by Jose Campos. Minutes approved with corrections as provided by Amparo.
- 3. Report on Recent Events:
 - a. Community Symposium
 - b. 100 Mile Club Run
- 4. Positions are open for 2015-16
- 5. Meeting times: Summer meetings were discussed and idea regarding Jose motioned to start meeting in August. Glenis 2nd the motion.
- 6. Upcoming Events:
 - a. Ideas were shared regarding 2015-16 fiscal year.
- 7. Hope Updates:
 - a. Budget review. \$2,717.75 is left in our budget.
 - i. Ideas on marketing.
 - ii. Jose motioned to purchase up to \$1,000 water bottles, Glenis 2nd.
 - iii. Jose motioned to spend the remainder of the funds not to exceed \$1,717.75 on stress balls and chapsticks for marketing purposes, Amparo 2nd.
- 8. HOPE Updates:

La Sierra High School event updates were provided by Stephanie.

Next Meeting:

- a. August 19, 2015
- 9. Adjourned at 9:35

Respectfully Submitted: Jose Campos